**CURRICULUM VITAE**

**CHETNA KATARIA**

**Address- E-1/309 Shiv Ram Park**

**Nangloi New Delhi 110041**

**Contact No. - 9818164873**

**E-mail Id:- Chetnakataria4873@gmail.com**

**OBJECTIVE**

Looking for an entry into a world class, professional organization with challenging and competitive environment, where I Can use my Knowledge base as well as personal attributes to achieve the organizational goals.

**ACADEMIC QUALIFICATION**

|  |  |  |
| --- | --- | --- |
| **S No*.*** | **Examination** | **Board/University** |
| ***1.*** | 10th | C.B.S.E Board |
| ***2.*** | 12th | C.B.S.E Board |
| ***3.*** | B.A (Regular | DU |
| ***4.*** | M.A (POL.Science) | IGNOU |

**COMPUTER PROFICIENCY**

* **Basic Knowledge Of Computer**

**WORKING EXPERIENCE**

* **1 Year 6 Months (10-01-2019 to 15 July 2020) Experience as a Research Associate**

**in Background Verification in Pinkerton Corporate Risk Management India Pvt Ltd**

* Drug Check Verification And coordinate with the vendor
* All Database Check Verification
* Complete The task within TAT
* Doing Quality Calling and Insuff calling
* Online Passport Verification

**PERSONAL DETIALS**

* **Date of Birth : 24/12/1993**
* **Father’s Name : Sh. surender kumar kataria**
* **Language Known : English & Hindi**
* **Nationality : Indian**
* **Religion : Hindu**
* **Sex : Female**
* **Marital Status : Unmarried**

**DECLARATION**

I hereby do solemnly affirm that the details furnished here are true to best of my knowledge and belief, for any discrepancies found I should be fully responsible.

**Date: Signature**

**Place: (CHETNA KATARIA)**